

GENERAL PURPOSES LICENSING COMMITTEE

**29th March 2007
at 9.30am in the Town Hall, St Aldate's, Oxford.**

A G E N D A

PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Guidance note (circulated, page 1).

3. URGENT BUSINESS

Items of business notified to the Head of Legal and Democratic Services by 9.30 a.m. on Tuesday 27th March 2007 which, in the opinion of the Chair should be considered by the Committee as urgent business because of special circumstances.

4. MINUTES

Minutes of the meeting held on 4th January 2007 (attached at page 4.1)

5. HACKNEY CARRIAGE PLATE – DRAW

At the meeting of the General Purposes Licensing Committee held on 4th January 2007, it was resolved to issue one additional hackney carriage vehicle licence, selected at random, in order to fill current unmet demand for the services of hackney carriages in Oxford.

The draw for the additional licence plate will take place at this meeting.

6. LICENSING OF RICKSHAWS

Report of the Transport and Parking Business Manager (attached at page 6.1)

7. PRIVATE HIRE VEHICLES IDENTIFICATION

Report of the Transport and Parking Business Manger (attached at page 7.1)

8. STREET TRADING – BONN SQUARE REDEVELOPMENT

Report of the Environmental Health Business Manager (attached at page 8.1)

9. STREET TRADING – LITTLE CLARENDON STREET

Report of the Environmental Health Business Manager (attached at page 9.1)

10. DATE OF NEXT MEETING

Thursday 10th May 2007 – please note that the only business to be transacted will be the appointment of the sub-committees.

The next ordinary business meeting of this Committee will take place on **Wednesday 12th September 2007.**

Any enquiries on this agenda should be addressed to:-

Lois Stock
Legal and Democratic Services Business Unit
Town Hall
Blue Boar Street.
OXFORD OX1 4EY

DECLARING INTERESTS AT MEETINGS

What Interests do I need to declare in a meeting?

As a first step you need to declare any **personal interests** you have in a matter. You will then need to decide if you have a **prejudicial interest** in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item headed "Declaration of Interest" on the agenda or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try to improperly influence anyone's decision on the matter.